



## Alameda Corridor-East Construction Authority

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### ACE Construction Authority Finance Committee February 10, 2011 Meeting Minutes

1. **Roll Call & Introductions** – Chairman Spohn called the meeting to order at 11:00 AM at the ACE Offices. In attendance were:  
Tim Spohn, Industry  
David Gutierrez, San Gabriel  
Stephen Atchley, Pomona  
Tom King, SGVCOG  
Linda Lowry, Pomona City Manager  
Rick Richmond, ACE CEO  
Menchu Ituralde, Grants/Audits Manager  
Deanna Stanley, Office Manager
  
2. **Public Comments** – There were no public comments.
  
3. **Status Report on ACE Contract Audits** – Menchu Ituralde reviewed the audit findings for the quarter reflecting a total quarter questioned cost of \$294,026. She indicated the majority of the costs were of the close out audit of the Brea Canyon Road project. She reviewed the cumulative total amount recovered from the beginning of the project to current is \$1,962,005.
  
4. **Review of Quarterly Project Reports** – Mr. Richmond reminded the committee that the format of the reports were approved by the COG Governing Board, and subsequent subcommittees of the COG. He reviewed the revenue by source and indicated every source ACE can rely on to fund the projects are in the report but does not reflect Measure R. Measure R funds are allocated based on programs and categories and rankings. He State's Bonding timeline and CTC process. Mr. Richmond reviewed Exhibit II and indicated it was Menchu's responsibility to maintain project cost requirements and each funding commitments as shown on the exhibit. The Committee discussed differences of ACE expenditures and costs versus City expenses and budgets.
  
5. **Review of Quarterly Expenditures & Receipts** – Mr. Richmond reviewed Exhibit V and reviewed retention requirements. He reviewed cost allocation plans submitted to Caltrans for approval which affected billing indirect and direct rates. He indicated approvals from Caltrans tend to take longer than desired due to furloughs.  
Mr. Richmond reviewed project schedule which reflected delays due to property acquisitions for the Baldwin Avenue and Nogales Street projects. He indicated the San Gabriel Trench has also experienced delays but anticipates all properties

should be acquired by the end of the next quarter. Exhibits VI and VII were reviewed and there were no questions.

6. **Update on Working Capital Financing** – Mr. Richmond reviewed the history of investment return and reported though the program had been lucrative in the past, the recent financial crisis has affected the return on investments.
7. **Adjournment** –The meeting was adjourned at 12:38.