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*Duarte*  
*El Monte*  
*Glendora*  
*Industry*  
*Irwindale*  
*La Cañada Flintridge*  
*La Puente*  
*La Verne*  
*Monrovia*  
*Montebello*  
*Monterey Park*  
*Pasadena*  
*Pomona*  
*Rosemead*  
*San Dimas*  
*San Gabriel*  
*San Marino*  
*Sierra Madre*  
*South El Monte*  
*South Pasadena*  
*Temple City*  
*Walnut*  
*West Covina*  
*First District, LA County*  
*Unincorporated Communities*  
*Fourth District, LA County*  
*Unincorporated Communities*  
*Fifth District, LA County*  
*Unincorporated Communities*  
*SGV Water Districts*

## AGENDA AND NOTICE OF THE SPECIAL JOINT MEETING OF THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS CAPITAL PROJECTS AND CONSTRUCTION COMMITTEE, EXECUTIVE COMMITTEE, GOVERNING BOARD AND TRANSPORTATION COMMITTEE AND AGENDA AND NOTICE OF THE SPECIAL MEETING OF THE GOVERNING BOARD

**Thursday, July 14, 2022 - 4:00 P.M.\***

**Zoom Link:** <https://zoom.us/j/94370146127>

**Livestream Available at:** <https://youtu.be/ITVnJWjFoW4>

Thank you for participating in tonight's meeting. The SGVCOG encourages public participation and invites you to share your views on agenda items.

**MEETINGS:** *Regular Meetings of the Governing Board are held on the third Thursday of each month at 4:00 PM at the Foothill Transit Office (100 South Vincent Avenue, West Covina, CA 91790).* The agenda packet is available at the San Gabriel Valley Council of Government's (SGVCOG) Office, 4900 Rivergrade Road, Suite A120, Irwindale, CA, and on the website, [www.sgvkog.org](http://www.sgvkog.org). A copy of the agenda is also viewable at Alhambra City Hall, 111 S 1st St, Alhambra, CA. Copies are available via email upon request ([sgv@sgvcog.org](mailto:sgv@sgvcog.org)). Documents distributed to a majority of the Board after the posting will be available for review in the SGVCOG office and on the SGVCOG website. Your attendance at this public meeting may result in the recording of your voice.\*

**PUBLIC PARTICIPATION:** Your participation is welcomed and invited at all Governing Board meetings. Time is reserved at each regular meeting for those who wish to address the Board. SGVCOG requests that persons addressing the meeting refrain from making personal, slanderous, profane, or disruptive remarks.

**TO ADDRESS THE GOVERNING BOARD OR COMMITTEE:** At a regular meeting, the public may comment on any matter within the jurisdiction of the SGVCOG during the public comment period at the beginning of the agenda, on any item(s) that is on the Consent Calendar prior to action taken on the Consent Calendar, and on any other agenda item prior to the time it is considered by the Board or Committee. At a special meeting, the public may only comment on items that are on the agenda. Members of the public are requested to state their name prior to speaking, and comments are limited to a maximum of three minutes per person. The Board President or Committee Chair may impose additional time limits if comments become repetitious, an individual member of the public seeks to speak on numerous items, or a large number of members of the public seek to speak on an item. The Board or Committee may not take action on items on the agenda and is restricted in discussing items on the agenda.

**AGENDA ITEMS:** The Agenda contains the regular order of business of the Governing Board. Items on the Agenda have generally been reviewed and investigated by the staff in advance of the meeting so that the Governing Board can be fully informed about a matter before making its decision.

**CONSENT CALENDAR:** Items listed on the Consent Calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion on these items unless a Board member so requests. In this event, the item will be removed from the Consent Calendar and considered after the Consent Calendar.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the SGVCOG office at (626) 457-1800. Notification 48 hours prior to the meeting will enable the SGVCOG to make reasonable arrangement to ensure accessibility to this meeting.



**\*MEETING MODIFICATIONS DUE TO THE STATE AND LOCAL EMERGENCY RESULTING FROM THE THREAT OF COVID-19:** AB 361 (Rivas), signed by California Governor Gavin Newsom on September 16, 2021, authorizes local agencies to hold public meetings via teleconferencing and allows for members of the public to observe and address the meeting telephonically or electronically to promote social distancing due to the state and local emergency resulting from the threat of the Novel Coronavirus (COVID-19).

To follow the new provisions in AB 361 and ensure the safety of Board Members and staff for the purpose of limiting the risk of COVID-19, in-person public participation at the Governing Board meeting will not be allowed. To allow for public participation, the Governing Board will conduct its meeting through Zoom Video Communications. To participate in the meeting, download Zoom on any phone or computer device and copy and paste the following link into your browser to access the live meeting: <https://zoom.us/j/94370146127>. You may also access the meeting via the livestream link on the front of the agenda page.

Instructions for Public Comments: For those wishing to make public comments on agenda and non-agenda items, but within the SGVCOG's subject matter jurisdiction, you may submit written comments via email or provide a verbal comment by participating through Zoom.

- Written Comments (Email): If you wish to submit written public comments to be distributed to the Governing Board members prior to or during the meeting, please submit these materials via email to Steph Wong at [swong@sgvcog.org](mailto:swong@sgvcog.org) at least 1 hour prior to the scheduled meeting time. Please indicate in the Subject Line of the email "FOR PUBLIC COMMENT." Emailed public comments will be read into the record and will be part of the recorded meeting minutes. Written public comments may include, but are not limited to letters, reports, and presentations. While there is no page or word count limit for written comments, the time for reading written public comments into the record will be limited to three minutes, which is the same time allotted for verbal comments.
- Verbal Comments (Zoom): Through Zoom, you may provide a verbal comment by using the web interface "Raise Hand" feature. Wait to be called upon by staff, and then you may provide verbal comments for up to 3 minutes. Public comment is taken at the beginning of the meeting for items not on the agenda. Public comment is also accepted at the beginning of each agenda item.

Any member of the public requiring a reasonable accommodation to participate in this meeting should contact Steph Wong at least 48 hours prior to the meeting at (617) 953-1828 or at [swong@sgvcog.org](mailto:swong@sgvcog.org).

**PRELIMINARY BUSINESS**

**5 MINUTES**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call

**JOINT MEETING BUSINESS/ACTION ITEM**

**5 MINUTES**

4. Adopt Joint Resolution 22-40 of the Capital Projects and Construction Committee, Executive Committee, Transportation Committee, and Governing Board Making Findings to Enable Them to Continue to Hold Meetings Via Teleconferencing – [Page 1](#)  
*Recommendation Action: Adopt Joint Resolution 22-40 making certain findings that the existence of a local and state of emergency in California exists, that social distancing being mandated or recommended by state or local officials due to the ongoing COVID-19 pandemic and that meeting in person presents an imminent risk to the health and safety of attendees.*

**ADJOURN JOINT MEETING**

**CONVENE SPECIAL MEETING OF THE SGVCOG GOVERNING BOARD**

**CONSENT CALENDAR**

**5 MINUTES**

*(It is anticipated that the SGVCOG Governing Board may take action on the following matters)*

5. Agreement with ActiveSGV to Produce the Heart of the Foothills Open Streets Event – [Page 3](#)  
*Recommended Action: Authorize the Executive Director to execute an agreement with Active San Gabriel Valley (ActiveSGV) in an amount not to exceed \$290,417.50 for production of the Heart of the Foothills Event on April 23, 2023.*
6. Agreement with ActiveSGV to Organize and Execute Slow Street Demonstration Projects – [Page 5](#)  
*Recommended Action: Authorize the Executive Director to execute an agreement with Active San Gabriel Valley (ActiveSGV) in an amount not to exceed \$304,687.50 for organization of Slow Street Demonstration projects.*

**ANNOUNCEMENTS**

7. Upcoming Governing Board Meetings
  - Regular Meeting – July 21, 2022 at 4PM
  - Regular Meeting – August 18, 2022 at 4PM

**GOVERNING BOARD MEMBER COMMENTS**

**ADJOURN**

# REPORT

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DATE: July 14, 2022

TO: Capital Projects and Construction Committee  
Executive Committee  
Transportation Committee  
Governing Board

FROM: Marisa Creter, Executive Director

**RE: ADOPT JOINT RESOLUTION 22-40 OF THE CAPITAL PROJECTS AND CONSTRUCTION COMMITTEE, TRANSPORTATION COMMITTEE, AND GOVERNING BOARD MAKING FINDINGS TO ENABLE THEM TO CONTINUE TO HOLD MEETINGS VIA TELECONFERENCING**

## **RECOMMENDED ACTION**

Adopt Joint Resolution 22-40 making certain findings that the existence of a local and state of emergency in California exists, that social distancing being mandated or recommended by state or local officials due to the ongoing COVID-19 pandemic and that meeting in person presents an imminent risk to the health and safety of attendees.

## **BACKGROUND**

Introduced by Assemblymember Robert Rivas (D-Hollister) on February 1, 2021, AB 361 codifies portions of Governor Gavin Newsom's prior order suspending certain teleconferencing requirements under the Ralph M. Brown Act. It permits a local agency to continue to teleconference with fewer limitations if a local agency makes specified findings, and upon making such findings for the first time, makes the findings every 30 days thereafter. Specifically, the AB 361 exempts a local agency from Brown Act requirements to post agendas and make accessible to the public every location from which a member of a Brown Act body teleconferences. The legislation expires in December 2024. On September 16, 2021, California Governor Gavin Newsom signed AB 361 into law, effective immediately.

A local agency wishing to rely on the provisions of AB 361 must meet one of the following criteria:

1. The local agency holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing; or
2. The local agency holds a meeting during a proclaimed state of emergency and has determined, by majority vote, that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California due to the threat of COVID-19 and shortly thereafter issued Executive Order N-29-20 suspending certain Brown Act provisions relating to teleconferencing as public meetings began to be held online.<sup>1</sup>

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<sup>1</sup> Similarly, on March 4, 2020, the Los Angeles County Board of Supervisors and Los Angeles County Health Officer declared a local and health emergency due to the threat of COVID-19.

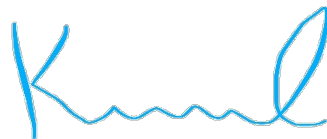
However, this Executive Order expired on September 30, 2021, despite the State of Emergency remaining in place.

The threat that COVID-19 has presented continues to directly impact the ability of the SGVCOG to conduct Governing Board/committee meetings safely in person. The Centers for Disease Control and Los Angeles Department of Public Health (LADPH) continue to advise governmental entities to refrain from conducting indoor meetings and consider moving operations outdoors, where feasible, to prevent transmission. Additionally, LADPH continues to recommend social distancing measures throughout Los Angeles County in all settings.

In order to continue to conduct meetings in a safe manner and to prevent unnecessary COVID-19 exposure to members, staff and the public, staff is recommending that the Capital Projects and Construction Committee, Energy, Environment, and Natural Resources Committee, Executive Committee, Governing Board, and Transportation Committee adopt a resolution making certain findings in order to be able to continue teleconferencing for its meetings.

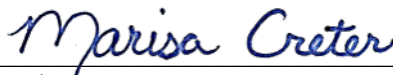
This resolution will be considered at a joint meeting of the Capital Projects and Construction Committee, Energy, Environment, and Natural Resources Committee, Executive Committee, Governing Board, and Transportation Committee. For those Governing Board delegates who are on the Board and one or more Committees, when roll call is taken and your name called, your vote will be counted toward both the Governing Board count and the Committee(s) upon which you are a member. If you desire to register a different vote for the Board and the Committee upon which you are a member, please indicate the vote for the Governing Board and for the Committee at the time your name is called. Otherwise, a single “yes” or “no” vote will be counted as a “yes” or “no” vote for both the Governing Board and the Committee(s) upon which you are a member.

Prepared by:



Katie Ward  
Acting Administrative Services Manager

Approved by:



Marisa Creter  
Executive Director

## **ATTACHMENT**

[Attachment A – Resolution 22-40](#)

# REPORT

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DATE: July 14, 2022

TO: Governing Board Delegates and Alternates

FROM: Marisa Creter, Executive Director

RE: **AGREEMENT WITH ACTIVE SGV TO PRODUCE THE HEART OF THE  
FOOTHILLS OPEN STREETS EVENT**

## **RECOMMENDED ACTION**

Authorize the Executive Director to execute an agreement with Active San Gabriel Valley (ActiveSGV) in an amount not to exceed \$290,417.50 for production of the Heart of the Foothills Event on April 23, 2023.

## **BACKGROUND**

On December 2, 2021, the Los Angeles County Metropolitan Transportation Authority (LACMTA) Board approved the Open Streets Cycle 4 Grant Program providing Los Angeles County Proposition C Funds for events that temporarily close the street to automotive traffic and open them to people to walk or bike and for demonstrations intended to make streets safer for both pedestrians and motorists. The SGVCOG was successfully awarded \$500,000 under the Open Streets Grant Program to host the Heart of the Foothills open streets event on April 23, 2023. The open street route will be approximately 6.6 miles, connecting San Dimas, La Verne, Pomona, and Claremont. The event will also feature hubs at each of the cities with engaging programming including the following:

- Information booths, restrooms, free water, free basic bike repair, bike parking, and first aid
- Fitness classes
- Farmers markets
- Music, DJs, street poets
- Bike safety course, an opportunity to win a bike, Pedi-cabs
- Kid play zones, free giveaways, selfie photo area, lawn bowling, mini Color Run obstacle course
- Earth Day celebrations

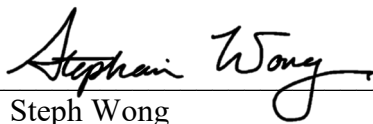
## **ACTIVESGV AGREEMENT**

The SGVCOG will partner with ActiveSGV to produce the event. ActiveSGV is a nonprofit agency that supports bicycle, pedestrian, and transit access in the San Gabriel Valley. The SGVCOG has partnered with ActiveSGV to host previous open streets events, including the SGV Streets and Treats event in 2019 in the cities of El Monte and South El Monte and the Mission to Mission o event in 2022 in the cities of Alhambra, San Gabriel and South Pasadena. Since the partnership with ActiveSGV was an original part of the SGVCOG's grant application to Metro, there was no procurement process to solicit and review bids from other vendors.

ActiveSGV will be responsible for the production of the event, which includes advance planning, permitting, outreach, programming and working with key stakeholders. The following services will be provided by ActiveSGVCOG:

- Event Coordination
- Community Engagement and Outreach
- Route Activation, Transit Coordination and Permitting
- Event Day Coordination
- Event Evaluation

See Attachment A for a copy of the contract between ActiveSGV and the SGVCOG for implementation/production of the Heart of the Foothills event. Attachment A also includes the scope of work accompanying the agreement. Additionally, this grant from Metro is included in the adopted FY 2022-23 SGVCOG budget.

Prepared by:   
Steph Wong  
Management Analyst

Approved by:   
Marisa Creter  
Executive Director

## **ATTACHMENTS**

[Attachment A – ActiveSGV HOTF Agreement and SOW](#)



# REPORT

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DATE: July 14, 2022

TO: Governing Board Delegates and Alternates

FROM: Marisa Creter, Executive Director

RE: **AGREEMENT WITH ACTIVE SGV TO ORGANIZE AND EXECUTE SLOW STREET DEMONSTRATION PROJECTS**

## **RECOMMENDED ACTION**

Authorize the Executive Director to execute an agreement with Active San Gabriel Valley (ActiveSGV) in an amount not to exceed \$304,687.50 for organization of Slow Street Demonstration projects.

## **BACKGROUND**

On December 2, 2021, the Los Angeles County Metropolitan Transportation Authority (LACMTA) Board approved the Open Streets Cycle 4 Grant Program providing Los Angeles County Proposition C Funds for events that temporarily close the street to automotive traffic and open them to people to walk or bike and for demonstrations intended to make streets safer for both pedestrians and motorists. The SGVCOG was successfully awarded \$500,000 under the Open Streets Grant Program for the SGV Slower Safer Streets Program. The Slow Street Demonstrations are meant to promote road safety through various strategies including promoting active transit, placemaking, and traffic calming. The SGVCOG was approved to serve as the pass-through agency of the Proposition C Funds with its member cities. Of the member cities who applied for grant funding, five have agreed to partner with ActiveSGV for implementation of their proposed demonstrations.

## **ACTIVESGV AGREEMENT**

The SGVCOG will partner with ActiveSGV to act as the main coordinator of the slow streets demonstration projects. Since the partnership with ActiveSGV was an original part of the SGVCOG's grant application to Metro, there was no procurement process to solicit and review bids from other vendors. ActiveSGV will provide the following services in coordination of the slow streets demonstration projects:

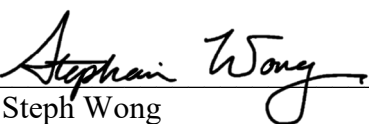
- Planning & Coordination
- Demonstration Coordination
- Demonstration Education & Outreach
- Event Evaluation
- Demonstration Photography
- Direct Costs


The agreement with ActiveSGV will also include direct costs related to each city's proposed slow street demonstration not to exceed the following amounts.



City	Project Description	Direct Costs
Baldwin Park	Traffic circle demonstration to show how roundabouts can make streets safer for pedestrians while also improving drive time.	\$45,000
El Monte	Repairing and repainting bike lanes, adding bike lane indicators, and creating new bike lanes.	\$45,000
Glendora	Level curb extensions and pedestrian refuge islands within the Glendora Village at three locations; San Dimas Wash public feedback and workshop.	\$35,000
Montebello	Installation of new traffic calming elements including parklets and the development of an outdoor dining program.	\$45,000
South Pasadena	Signage, high visibility crosswalks, curb extensions, a dedicated bikeway, edge lines, parklets, and planters.	\$45,000

See Attachment A for a draft of the contract and scope of work between ActiveSGV and the SGVCOG for implementation of these Slow Street Demonstrations. This grant from Metro is included in the adopted FY 2022-23 SGVCOG budget.

Prepared by:   
Steph Wong  
Management Analyst

Approved by:   
Marisa Creter  
Executive Director

## **ATTACHMENTS**

[Attachment A – DRAFT ActiveSGV Slow Streets Agreement & SOW](#)