



**San Gabriel Valley Council of Governments
Capital Projects and Construction Committee**

Meeting Agenda

Monday, February 24, 2020 12:00PM

West Covina City Hall,

1444 West Garvey Avenue, MRC Room 314, West Covina, CA 91791

Members of the public may comment on any item on the agenda at the time it is taken up by the Committee. We ask that members of the public come forward to be recognized by the Chair and keep their remarks brief. If several persons wish to address the Committee on a single item, the Chair may impose a three-minute time limit on individual remarks at the beginning of the discussion.

West Covina City Hall is accessible to persons using wheelchairs and with other disabilities. Informational material will be available in large print. Assistive listening devices, materials in other alternate formats, American Sign Language interpreters and other accommodations will be made available upon request. Requests should be made to Deanna Stanley at 626-962-9292 ext. 142 or dstanley@sgvcog.org Providing at least 72-hour notice will help ensure availability.

- I. Pledge of Allegiance
- II. Roll Call and Introductions
- III. Public Comment
- IV. Approval of Capital Projects and Construction Committee Meeting Minutes of January 27, 2020. Pages 1 – 7 Action
- V. Chairman’s Remarks
- VI. Member Comments
- VII. Chief Engineers Monthly Report Pages 8 – 10 Information
- VIII. Project Construction Progress Reports Information
- IX. Approval of Construction Management Services Contract with Ghirardelli Associates, Inc. for the At-Grade Crossing Safety Improvement Project in Pomona and Montebello Pages 11 – 12 Action
- X. Approval of Selection of AECOM for Construction Management Services the Montebello Blvd. Grade Separation and Maple Avenue Pedestrian Bridge Project Pages 13 – 14 Action
- XI. Approval and Selection of Award and issuance of Task Order No. 1 for the provision of Right-of-Way services for the 57/60 Confluence project to Paragon Partners, LTD in an amount not to exceed \$755,157 Pages 15 – 16 Action1
- XII. Adjournment Action

The SGVCOG’s Capital Project and Construction Committee consists of five (5) regional districts; Northeast, Southeast, Central, Southwest, Northwest, the County of Los Angeles and the San Gabriel Valley Council of Governments. Members of the former Alameda Corridor-East Construction Authority (ACE) Board shall maintain a seat on the Committee unless or until completion of all ACE Project(s) in their respective cities. Each member or alternate shall have one vote. A quorum is 50% of its membership. Action taken by the Committee shall be by simple majority of the members present. All disclosable public records related to this meeting are available at www.theaceproject.org and viewing at the Rivergrade Road office during normal business hours.



SGVCOG Capital Projects & Construction Committee Unapproved Minutes

Call to Order

Chairman Sandoval called the meeting of the San Gabriel Valley Capital Projects and Construction Committee to order at 12:01PM at the West Covina City Hall Room 314.

1. Pledge of Allegiance - Member Solis led the pledge of allegiance.

2. Roll Call

A quorum was in attendance.

Present:

Tim Sandoval, Chair, Pomona
Nancy Lyons, Vice Chair, Diamond Bar
Becky Shevlin, Monrovia
Cory Moss, Industry
Cynthia Sternquist, Temple City
Tim Hepburn, La Verne
Hilda Solis, LA County Board of Supervisors
Jack Hadjinian, Montebello

Absent:

Diana Mahmud, So. Pasadena

Staff:

Mark Christoffels, Chief Engineer
David DeBerry, legal counsel, Woodruff, Spradlin & Smart
Deanna Stanley
Amy Gilbert
Andres Ramirez
Charles Tsang
Edward Villanueva
Paul Hubler
Ricky Choi

Guests:

Keith Gillfillan, Moffatt Nichol
Ron Butler, Moffatt Nichol
Phil Balmeo, Moffatt Nichol
Charlie Nakamoto, Anser Advisory
Lawrence Tan, Advantec
Garrett Montoya, Anser Advisory
Cynthia Marian, Oliver Sandifer & Muphy
Ju Kim, Exp
Aliah Case, Exp

Jim Cunneen, G3 Quality
Alan Sozio Burke, Williams Sorenson
Fadi Rassam, Citadel CPM
Tim Green, HDR
Craig Halvorron, Anser
Natasha DeBeren, Ghiraldelli Associates
Wayne Richardson, HDR
Tai Ngo, Lee Associates

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3. **Public Comment** - There were no public comments.
4. **Approval of Capital Projects & Construction Committee Meeting Minutes of December 16, 2019** – A motion was made to approve the meeting minutes of December 16, 2019.
M/S/C/Lyons/Solis/Unanimous
5. **Chairman Remarks** – Chairman Sandoval announced that Mark Christoffels has been invited to testify at a hearing on Capitol Hill on rail grade crossing safety.
6. **Member Comments** – Member Solis asked for a moment of silence for the loss of former Los Angeles Laker Koby Bryant, his daughter Gianna and the seven other members in a tragic helicopter accident. Member Lyons thanked staff for the letter drafted to Union Pacific requesting for increased financial contribution to the ACE Program.
7. **Chief Engineer’s Monthly Report** – Mr. Christoffels and the Committee presented former staff member Phil Balmeo a plaque for his contributions to the ACE Program. Mr. Christoffels thanked member Solis for her support and the Metro Board for approval of additional funds
8. **Project Progress Reports** – Mr. Christoffels indicated that this informational item would be pulled due to time constraints.
9. **Approval of Amendment No. 4 to the Waterline Relocation Agreement with Rowland Water District for the Fullerton Road Grade Separation Project** – Mr. Christoffels indicated that due to additional work requirements from the City of Industry and the additional costs will be recovered through a revised Betterment Agreement with the City of Industry.

A motion was made by member Solis and seconded by member Sternquist to authorize the Chief Engineer to execute an Amendment to the Waterline Relocation Agreement with Rowland Water District for the design, construction and inspection of private water facilities as part of the Fullerton Road grade separation project for a total revised not to exceed amount of \$5,264,271.

M/S/C/Solis/Sternquist/Unanimous

10. **Approval of Selection of Anser Advisory for Construction Management Services for the Turnbull Canyon Road Grade Separation Project** – Mr. Christoffels reviewed the procurement of the construction management services for the Turnbull Canyon Road grade separation project. He indicated six proposals were received, top ranked three firms interviewed and Anser Advisory, LLC selected by the Technical Evaluation Committee as best qualified. He indicated Anser has committed to the established 16% SBE goal.

A motion was made by member Solis and seconded by member Moss to authorize the Chief Engineer to negotiate a construction management services contract with Anser Advisory for the Turnbull Canyon Road grade separation project.

M/S/C/Solis/Moss/Unanimous

Member Hadjinian arrived.

11. Hearing on CPCC Resolution of Necessity No. 20-01 for the Turnbull Canyon Road Grade Separation Project – Legal counsel announced that item 15, Resolution of Necessity No. 10-05 was being pulled.

Mr. DeBerry reviewed the process of the hearings. He indicated the Committee will be presented with project information and property requirements, that though staff has presented the property owners an offer, compensation was not part of the hearing. He indicated the Committee must find that the public interest and necessity required the property; the project is planned in a manner that is most compatible with the greatest public good and the least private injury and the property is necessary for the proposed project.

Mr. Christoffels reviewed the project options considered and that it was determined that a railroad bridge overpass was the best option for the Turnbull Canyon Road project. He reviewed the property requirements for Resolution No. 20-01 that was a 526 square foot temporary construction easement necessary for sidewalk reconstruction.

The public comment period was opened and there were no public comments. The public comment period was closed. Member Hadjinian arrived.

A motion was made by member Solis and seconded by member Shevlin to approve CPCC Resolution of Necessary No. 20-01

Ayes: T. Sandoval, H. Solis, T. Hepburn, B. Shevlin, N. Lyons, J. Hadjinian, C. Moss, C. Sternquist

Nays: None
The item was approved.

12. Hearing on CPCC Resolution of Necessity No. 20-02 for the Turnbull Canyon Road Grade Separation Project – Mr. Christoffels reviewed the property requirements for Resolution No. 20-02 that was a 116 square foot permanent roadway easement and a 7,036 square foot temporary construction easement necessary to widen Turnbull Canyon Road and increase the turn radius onto Clark Street.

The public comment period was opened and there were no public comments. The public comment period was closed.

A motion was made by member Solis and seconded by member Hadjinian to approve CPCC Resolution of Necessary No. 20-02

Ayes: T. Sandoval, H. Solis, T. Hepburn, B. Shevlin, N. Lyons, J. Hadjinian, C. Moss, C. Sternquist

Nays: None
The item was approved

13. Hearing on CPCC Resolution of Necessity No. 20-03 for the Turnbull Canyon Road Grade Separation Project – Mr. Christoffels reviewed the property requirements for Resolution No. 20-03 that was a 4,942 square foot permanent roadway easement, 3,213 square foot permanent bridge easement and a 10,319 square foot temporary construction easement necessary to construct a pedestrian bridge, create a cul-de-sac and street widening.

The public comment period was opened and there were no public comments. The public comment period was closed.

A motion was made by member Hadjinian seconded by member Solis to approve CPCC Resolution of Necessary No. 20-03

Ayes: T. Sandoval, H. Solis, T. Hepburn, B. Shevlin, N. Lyons, J. Hadjinian, C. Moss, C. Sternquist
Nays: None
The item was approved.

14. Hearing on CPCC Resolution of Necessity No. 20-04 for the Turnbull Canyon Road Grade Separation Project – Mr. Christoffels reviewed the property requirements for Resolution No. 20-04 that is a 4,020 square foot permanent roadway easement and a 4741 square foot temporary construction easement necessary for street widening.

The public comment period was opened and there were no public comments. The public comment period was closed.

A motion was made by member Shevlin seconded by member Moss to approve CPCC Resolution of Necessary No. 20-04

Ayes: T. Sandoval, H. Solis, T. Hepburn, B. Shevlin, N. Lyons, J. Hadjinian, C. Moss, C. Sternquist
Nays: None
The item was approved.

15. Hearing on CPCC Resolution of Necessity No. 20-06 for the Turnbull Canyon Road Grade Separation Project – Mr. Christoffels reviewed the property requirements for Resolution No. 20-06 that is a 1,310 square foot permanent roadway easement, 197 square foot permanent roadway easement, 8,790 temporary construction easement and 792 temporary construction easement, all necessary for street widening.

The public comment period was opened and there were no public comments. The public comment period was closed.

A motion was made by member Solis and seconded by member Hadjinian to approve CPCC Resolution of Necessary No. 20-06

Ayes: T. Sandoval, H. Solis, T. Hepburn, B. Shevlin, N. Lyons, J. Hadjinian, C. Moss, C. Sternquist

Nays: None

The item was approved.

- 16. Hearing on CPCC Resolution of Necessity No. 20-07 for the Turnbull Canyon Road Grade Separation Project** – Mr. Christoffels reviewed the property requirements for Resolution No. 20-07 that is a 12,599 square foot temporary construction easement for cul-de-sac construction and street widening.

The public comment period was opened and there were no public comments. The public comment period was closed.

A motion was made by member Solis and seconded by member Hadjinian to approve CPCC Resolution of Necessary No. 20-07

Ayes: T. Sandoval, H. Solis, T. Hepburn, B. Shevlin, N. Lyons, J. Hadjinian, C. Moss, C. Sternquist

Nays: None

The item was approved.

- 17. Hearing on CPCC Resolution of Necessity No. 20-08 for the Turnbull Canyon Road Grade Separation Project** – Mr. Christoffels reviewed the property requirements for Resolution No. 20-08 that includes a 12,527 square foot permanent roadway easement and a 14,653 square foot temporary construction easement to widen Turnbull Canyon Road.

The public comment period was opened and there were no public comments. The public comment period was closed.

A motion was made by member Solis and seconded by member Shevlin to approve CPCC Resolution of Necessary No. 20-08

Ayes: T. Sandoval, H. Solis, T. Hepburn, B. Shevlin, N. Lyons, J. Hadjinian, C. Moss, C. Sternquist

Nays: None

The item was approved.

- 18. Hearing on CPCC Resolution of Necessity No. 20-09 for the Turnbull Canyon Road Grade Separation Project** – Mr. Christoffels reviewed the property requirements for Resolution No. 20-09 that was a 1,520 square foot permanent roadway easement and a 7,655 square foot temporary construction easement necessary to widen Turnbull Canyon Road and installation of a traffic signal at Marwood Street.

The public comment period was opened and there were no public comments. The public comment period was closed.

A motion was made by member Solis and seconded by member Shevlin to approve CPCC Resolution of Necessary No. 20-09

Ayes: T. Sandoval, H. Solis, T. Hepburn, B. Shevlin, N. Lyons, J. Hadjinian, C. Moss, C. Sternquist

Nays: None

The item was approved.

19. Hearing on CPCC Resolution of Necessity No. 20-10 for the Montebello Blvd. Grade Separation Project – Mr. Christoffels reviewed the options considered for the Montebello Blvd grade separation project and that the preferred option was building an underpass with Montebello Boulevard traveling under the Union Pacific Railroad tracks.

He reviewed the property requirements for Resolution No. 20-10 that is a 624 square foot permanent roadway easement and 250 temporary construction easement.

The public comment period was opened and there were no public comments. The public comment period was closed.

A motion was made by member Moss and seconded by member Shevlin to approve CPCC Resolution of Necessary No. 20-10

Ayes: T. Sandoval, H. Solis, T. Hepburn, B. Shevlin, N. Lyons, J. Hadjinian, C. Moss, C. Sternquist

Nays: None

The item was approved.

20. Hearing on CPCC Resolution of Necessity No. 20-11 for the Montebello Blvd. Grade Separation Project – Mr. Christoffels reviewed the property requirements for Resolution No. 20-11 that is a 504 square foot permanent roadway easement and a 418 square foot temporary construction easement.

The public comment period was opened and there were no public comments. The public comment period was closed.

A motion was made by member Solis and seconded by member Sternquist to approve CPCC Resolution of Necessary No. 20-11

Ayes: T. Sandoval, H. Solis, T. Hepburn, B. Shevlin, N. Lyons, J. Hadjinian, C. Moss, C. Sternquist

Nays: None

The item was approved.

21. Hearing on CPCC Resolution of Necessity No. 20-13 for the Turnbull Canyon Road Grade Separation Project – Mr. Christoffels reviewed the property requirements for

Resolution No. 20-13 that is a 451 square foot temporary construction easement for street widening.

The public comment period was opened and there were no public comments. The public comment period was closed.

A motion was made by member Shevlin and seconded by member Hadjinian to approve CPCC Resolution of Necessary No. 20-13

Ayes: T. Sandoval, H. Solis, T. Hepburn, B. Shevlin, N. Lyons, J. Hadjinian, C. Moss, C. Sternquist

Nays: None

The item was approved.

22. Approval to Receive and File Quarterly Project Progress Reports – Mr. Christoffels reviewed the projects and schedules of the capital projects. The at-grade safety project in Pomona is in final design and construction anticipated to begin in October 2020. The Durfee Ave project is moving smoothly and anticipated to be completed in June 2023. The construction at Fairway Drive is at 50% and the underpass is anticipated to be complete in June 2023. The Fullerton Road project's construction is 45% complete and expected to be complete in December 2022. The Montebello project is in final design and the underpass construction is to begin in 2021 and safety work and pedestrian bridge construction is to begin in 2022. The Rio Hondo project is being revised. The 57/60 confluence design is 35% complete and construction is expected to begin in late 2024. The City agreements for the San Gabriel Valley's bike share program are being executed and deployments are expected in Spring.

23. Approval to Receive and File Quarterly Mitigation Monitoring Reports – Mr. Christoffels indicated the agency was fulfilling all of its requirements of the mitigation monitoring program.

A motion was made to file the quarterly progress and the mitigation monitoring reports.

24. Adjournment – The meeting was adjourned at 12:39PM.

X 

Deanna Stanley
Clerk of the Committee



Memo to: Capital Projects and Construction Committee Members & Alternates

From: Mark Christoffels, Chief Engineer

Date: February 24, 2020

SUBJECT: Chief Engineer’s Monthly Report

The following are items of note since the last meeting:

ACE Project State Funding – Staff met San Gabriel Valley legislators in Sacramento earlier this month to provide an update on funding the final two ACE grade separation projects in design at Montebello Boulevard and Turnbull Canyon Road. These advocacy meetings were intended to help complete the funding packages for both projects should legislatively directed funding be made available as part of state budget process. We also met with California Transportation Commission staff to discuss funding allocation process and timelines.

Grade Crossing Safety Hearing – I had the opportunity to provide an update on the progress of the ACE Project during a hearing on grade crossing safety of the House of Representatives Rail Subcommittee in Washington, DC earlier this month. It was clear from the testimony offered by other witnesses that the San Gabriel Valley is well ahead of many other areas of the country in funding and implementing grade separations and crossing safety, thanks to the foresight of SGVCOG leadership in establishing the ACE Project nearly two decades ago. As legislators and legislative staff draft the next multi-year federal transportation bill, I also offered our support for increased funding for freight and grade crossing programs.

Contracting – The SGVCOG has delegated the Chief Engineer the authority to approve new contracts or change orders for previously approved contracts within certain limits, with a requirement that staff formally report such contract action. The following has been approved since the last Committee meeting:

CONSULTANT/VENDOR	REASON FOR CHANGE	CHANGE AMOUNT	REVISED TOTAL CONTRACT VALUE ¹	CUMULATIVE AUTHORIZED CHANGE (%)
Lee Andrews Group – Agreement 08-08, Public Outreach Services				
Task Order No. 28, Revision No. 1	Updated Billing Rates	\$0.00	\$862,314.28	\$0.00 (0.00%)
Moffatt & Nichol – Agreement 10-06B, Puente Avenue Grade Separation				
Task Order No. 3, Revision No. 7	Performance period extension	\$0.00	\$1,405,083.00	\$21,493.00 (1.55%)

¹ For construction, design, and construction management contracts, this amount reflects the contract award made by the CP&C Committee along with any approved amendments. For annual support contracts such as legal services, right of way, auditing, public outreach etc., this amount reflects the current fiscal year authorization as approved by the CP&C Committee.

Walsh Construction – Agreement 11-02, San Gabriel Trench				
Change Order No. 76	PCO 193: Bid Item Allowances & Contract Change Orders: Closeout	(\$1,456,001.34)	\$173,027,830.54	\$ 435,230.54 (0.03 %)
HDR Engineering – Agreement 13-01A, Property Acquisition & Relocation Assistance Services for Fullerton Road Grade Separation				
Task Order No. 3, Revision No. 7	Updated Billing Rates	\$18,136.00	\$596,613.00	\$ 18,136.00 (3.13%)
HDR Engineering – Agreement 13-01A, Property Acquisition & Relocation Assistance Services for Fullerton Road Grade Separation (Betterment)				
Task Order No. 3B, Revision No. 4	Updated Billing Rates	\$2,691.00	\$97,788.00	\$2,691.00 (2.83%)
HDR Engineering – Agreement 13-01A, Property Acquisition & Relocation Assistance Services for Turnbull Canyon Road Grade Separation				
Task Order No. 4, Revision No. 6	Updated Billing Rates	\$4,820.00	\$335,690.00	\$4,820.00 (1.46%)
OHL USA – Agreement 14-01, Fullerton Road Grade Separation				
Change Order No. 25	PCO No. 040.5 – Southern Spur Improvements (Water Line)	\$192,000.00	\$145,274,806.52	\$22,041,268.52 (15.17%) * Committee approval 05/14/2018 increased Chief Engineer's Total Contingency from 10% to 25%
Berg & Associates – Agreement 15-04, Fullerton Road Grade Separation				
Task Order No. 2 Rev. 5	Work Extension through April 2020	\$376,348.90	\$11,741,332.22	\$376,348.90 (3.17%)
Riverside Construction – Agreement 18-02, Durfee Avenue Grade Separation				
Change Order No. 1	PCO No. 01 – CE #003 – Masonry Retaining Wall in lieu of Reinforced Concrete Block Wall at Parcel 208A	\$36,200	\$43,993,883.20	\$36,200 (0.01%)
Riverside Construction – Agreement 18-02, Durfee Avenue Grade Separation				
Change Order No. 2	PCO No. 02 – CE #004 – Substitution of Temporary T-Wall Retaining Wall System with Soldier Piles Retaining Wall for Shoofly Shoring at RW 7,8, & 9	\$0.00	\$43,993,883.20	\$36,200 (0.01%)

Community Outreach Update – The following project outreach activities were conducted:

- Distributed construction alert notices regarding the 27-month closure of the Durfee Avenue railroad crossing for the Durfee Avenue project;
- Distributed construction alert notices regarding intermittent nighttime lane and ramp closures on the Pomona Freeway (SR-60) between Fairway Drive and Lemon Avenue/Brea Canyon Road for the Fairway Drive project;
- Distributed construction alert notices regarding intermittent nighttime eastbound lane and ramp closures on the Pomona Freeway (SR-60) between Fairway Drive and Lemon Avenue/Brea Canyon Road for the Fairway Drive project;
- Conducted railroad and construction safety assemblies and distributed school outreach safety kits to 500 students at South Ranchito Dual Language Academy, 650 students at North Park Academy of Arts and 430 students at North Ranchito Elementary for the Durfee Avenue project;
- Provided a presentation on public outreach for the SGVCOG Public Works Technical Advisory Committee; and
- Provided staff support for a tour of the ACE grade separation projects for the SGVCOG Public Works Technical Advisory Committee; and,
- Conducted ongoing community outreach and support activities for the Fairway Drive, Fullerton Road, Durfee Avenue, Turnbull Canyon Road and Montebello Corridor grade separation projects.



MEMO TO: Capital Projects and Construction Committee Members and Alternates

FROM: Mark Christoffels, Chief Engineer

DATE: February 24, 2020

SUBJECT: Approval of a Construction Management Services Contract with Ghirardelli Associates, Inc. for the At-Grade Crossings Safety Improvement Project in Pomona and Montebello

RECOMMENDATION: Staff recommends that the Committee authorize the Chief Engineer to execute a construction management (CM) services contract with Ghirardelli Associates, Inc. (Ghirardelli) for a not-to-exceed amount of \$1,918,143.66 for the At-Grade Crossings Safety Improvement project (19-05) in the Cities of Pomona and Montebello.

BACKGROUND: At the October 2019 meeting, the Committee approved the selection of Ghirardelli as the construction management services consultant for the At-Grade Crossings Safety Improvement Project and authorized staff to negotiate scope and fee with Ghirardelli. Accordingly, staff finally came to an agreement of scope and fee with Ghirardelli for them to provide CM services during pre-construction (Task 1) and construction phases (Task 2) in two task orders. The budget for these two tasks is as follow:

Task 1: Pre-construction CM services:	\$ 162,209.76
<u>Task 2: Construction Management services:</u>	<u>\$ 1,755,933.90</u>
Contract Value (not-to-exceed amount)	\$ 1,918,143.66

Task 1, Pre-construction CM services will include the following tasks:

- Constructability Analysis
- Construction Schedule Review
- Cost Estimate
- Bid Support
- Early Utility Coordination
- Pre-condition Survey
- Pre-construction meeting
- Special Work Assignments
- Submittal Log

Task 2: Construction Management Services During Construction will include the following tasks:

- Progress Management Services
- Progress Schedule
- Changes/Claims Administration
- Construction Safety
- Cost Engineering / Estimating
- Utility coordination
- Coordination Flagpersons & Watchpersons
- Environmental Services
- Conferences / Meetings
- Contractor Insurance
- Reports & Records
- Document control
- Railroad Force Account
- Survey Support (QA)
- Material testing & support services (QA/QC)

- Progress Payments
- Quality Assurance
- Special Work Assignments
- Submittals, Requests for Information & Nonconformance Report
- Labor compliance & DBE monitoring (support)
- As-Built Drawings
- Traffic Control
- Public Affairs (support)
- Contract Closeout

Proposed costs for the above Pre-construction CM services and Construction Management Services during construction tasks were compared with estimates independently prepared by staff and any discrepancies were resolved. Staff recently concluded contract negotiations and is recommending approval of a not-to-exceed amount of \$1,918,143.66. Ghirardelli has committed to a 86.86% DBE goal, which exceed the established 16% contract DBE goal.

This authorization would also granted a 10% Contingency allowance to the Chief Engineer in accordance with normal agency procedures. Any contract amount changes from the above figure due to contract changes that exceed the Chief Engineer's authorization will be brought back to the Committee for further consideration and approval.

BUDGET IMPACT: Funds for this contract will be available through Federal Section 130 funds and Metro Measure R funds.



MEMO TO: Capital Projects and Construction Committee Members and Alternates

FROM: Mark Christoffels, Chief Engineer

DATE: February 24, 2020

SUBJECT: Approval of Selection of AECOM for Construction Management Services for Montebello Blvd. Grade Separation and Maple Avenue Pedestrian Bridge Project

RECOMMENDATION: Staff recommends that the Committee authorize the Chief Engineer to negotiate a construction management (CM) services contract with AECOM for Montebello Blvd. Grade Separation and Maple Avenue Pedestrian Bridge Project (19-08) in the City of Montebello.

BACKGROUND: The San Gabriel Valley Council of Governments (SGVCOG) in furtherance of the Alameda Corridor-East Project has been working on a project to construct a roadway underpass at the railroad crossing on Montebello Boulevard and a pedestrian bridge overcrossing on Maple Avenue in the City of Montebello.

Currently, plans for the Montebello Blvd. Grade Separation Project are 95% complete and staff needs the services of a Construction Management firm to assist in constructability reviews and oversight of construction.

As construction manager for SGVCOG on this project, AECOM' services would include ensuring that the general contractor and subcontractors construct the project as designed, submit complete and accurate schedules for approval by SGVCOG, and adhere to these schedules during the life of the project. The CM is also responsible for the control of change work, through identification and quantification of work necessary for the project that is not included in the contract documents. AECOM would also represent SGVCOG when negotiating change orders. CM services also include quality assurance and material quantity inspections, managing submittal reviews, monitoring of contractors' compliance with air quality, noise and debris control regulations, and local agency ordinance and permitting requirements.

Consistent with our procurement process, a Request-for-Proposals (RFP) was issued on December 2, 2019. The availability of the RFP was advertised in various publications (newspapers of local circulation, minority and business publications), posted on our websites, as well as on our online bidding system. In addition, direct email notification was made to over 1042 firms who had previously expressed an interest in our project. A pre-proposal conference was held on December 11, 2019, attended by 26 people. SGVCOG received five (5) proposals on January 17, 2020.

Responsive proposals were received from the following firms:

- AECOM
- Anser Advisory, LLC.
- Hill International

- PreScience Corporation
- WSP USA, Inc.

A 5-member Technical Evaluation Committee (TEC), consisting of three (3) SGVCOG staff and representatives from City of Montebello and County of Los Angeles Department of Public Works respectively, all with relevant technical qualifications was convened to review the proposals. The TEC reviewed the written proposals and selected all five (5) firms submitted proposal to be interviewed.

Interviews were held on February 10, 2020. All five (5) firms interviewed were highly regarded, very experienced and well qualified. The TEC ranked the highest proposal by the team of AECOM.

Notices of staff's recommendation were sent to the other finalists on February 11, 2020. The protest period will be concluded by February 18, 2020. Staff does not anticipate any protest and contract negotiation will take place upon Committee's approval.

The RFP was issued under a Small Business Enterprise (SBE) Program currently in place. Staff has established a 14% SBE goal on the project. AECOM is committed to meet or exceeding the 14% SBE goal. AECOM will be required to report all SBE participation achieved through the life of the contract.

Upon approval by the Committee of the recommended firm and authorization to negotiate a contract, staff will initiate negotiations and in-house staff will be requested to perform all required post-award audits. It is anticipated we will request a contract award at your April meeting.

BUDGET IMPACT: This action does not commit any funding at this time. After contract negotiations have been completed, a separate action will be required by the Committee to approve an initial task order under this contract along with the associated negotiated fees. Funding for the work contemplated under this contract is budgeted in the project with Measure R and SB1 funds.



Memo to: Capital Projects and Construction Committee Members & Alternates

From: Mark Christoffels, Chief Engineer

Date: February 24, 2020

SUBJECT: Approval of Selection of Award and issuance of Task Order No. 1 for the provision of Right-of-Way services for the 57/60 Confluence project to Paragon Partners, LTD in an amount not to exceed \$755,157

RECOMMENDATION: Staff recommends that the Committee approve the selection of Paragon Partners for right-of-way services for the 57/60 Confluence project, and authorize the Chief Engineer to issue Task Order No. 1 in an amount not to exceed \$755,157

BACKGROUND: Since the formation of the ACE Project the agency has contracted for right-of-way support services, a necessary component of the capital projects program. Approval of right-of-way support services are authorized via annual tasks orders by the former ACE Board, now Capital Projects and Construction Committee, as part of the annual budgeting process.

In 2017, the SGVCOG Governing Board approved expanding the scope of the former ACE Board to become the Capital Projects and Construction Committee (CPCC) and manage a broader portfolio of capital projects, beyond the ACE Program. As a part of that process, it was determined that CPCC would need to issue new solicitations for all ongoing professional services (e.g. public outreach, property acquisition and management, and environmental clearance).

A Request-for-Qualifications (RFQ) was issued in July 2019 seeking a bench of qualified firms to provide as-needed right-of-way support, property acquisition and relocation assistance services for the SGVCOG for all future projects undertaken beyond the current grade separation projects in the ACE program. Based on that RFQ, in October 2019, the CP&C Committee approved the selection and award of On-Call Right of Way Support, Property Acquisition and Relocation Assistance Services Contracts to Paragon Partners, LTD, and HDR Engineering, Inc. (HDR).

In February 2019, Metro entered into an agreement with the SGVCOG to have the SGVCOG provide right of way acquisition and management services, utility relocation work, and construction management services for the 57/60 confluence project. In order to initiate the right of way acquisition services for this project, staff will need right of way support from our on-call consultants. Consistent with our procurement process, a Mini Request for Proposals (RFP) was issued on December 23, 2019 to the pre-selected on-call bench of consultants for right-of-way services for the 57/60 Confluence project.

Responsive proposals were received from both Paragon Partners, LTD and HDR Engineering, Inc. (HDR).

A Technical Evaluation Committee (TEC) consisting of three (3) SGVCOG staff, all with relevant technical qualifications, reviewed the written proposals from both firms and ranked Paragon Partners, LTD as having the most responsive and cost-effective proposal.

Notice of staff's recommendation for approval of task order issuance was sent to Paragon Partners, LTD on February 3, 2020.

It should be noted that since the prospective work to be done under these contracts could include federal funds, the RFP included a 10% DBE goal on the project which Paragon has committed to.

This authorization would also allow a 10% contingency allowance in accordance with normal agency procedures. Any Task Order amount changes from the above figure that exceed the Chief Engineer's authorization will be brought back to the Committee for further consideration and approval.

BUDGET IMPACT: This task order is being funded under the agreement with Metro for the 57/60 Confluence project.