



AGENDA/NOTICE OF THE REGULAR MEETING OF THE
SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS
CAPITAL PROJECTS AND CONSTRUCTION COMMITTEE



Monday, April 1, 2024 – 11:00AM
1333 S. Mayflower Avenue, Suite 360, Monrovia, CA 91016

CHAIR

Tim Hepburn

Mayor, City of La Verne
SGVCOG President

VICE CHAIR

Ed Reece

Mayor, City of Claremont
SGVCOG 1st Vice
President

MEMBERS

Becky Shevlin

Mayor, City of Monrovia

Hon. Hilda Solis

LA County Supervisor
District 1

Cory Moss

Mayor, City of Industry
ACE City
SGVCOG 3rd Vice
President

Ruth Low

Councilmember, City of
Diamond Bar

Sean Dang

Councilmember, City of
Rosemead

Angie Jimenez

Councilmember, City of
Montebello
ACE City

Tim Sandoval

Mayor, City of Pomona
ACE City

The San Gabriel Valley Council of Governments (SGVCOG)'s Capital Project and Construction Committee (Committee) consists of up to 13 Committee members appointed by the SGVCOG's Governing Board. To be appointed a Committee member must be a member of a legislative body of a public agency which is a member of the SGVCOG. A quorum is 50% of the Committee's then current membership. Action taken by the Committee shall be by simple majority of the members present.

MEETINGS: *Regular Meetings of the Committee are held on the first Monday of each month at 11:00 AM at the SGVCOG board room, 1333 S. Mayflower Ave., Suite 360, Monrovia, CA 91016.* The agenda packet is available at the SGVCOG's Office, 1333 S. Mayflower Ave., Suite 360, Monrovia CA, and on the website, www.sgvkog.org. Copies of the agenda are available via email upon request (sgv@sgvkog.org). A copy of the agenda is also posted for public viewing at the entrance of the SGVCOG office. Any additional agenda documents that are distributed to a majority of the Committee after the posting of the agenda will be available for review in the SGVCOG office during normal business hours and on the SGVCOG website noted above.

PUBLIC PARTICIPATION: Your participation is welcomed and invited at all Committee meetings. Time is reserved at each regular meeting for those who wish to address the Committee. SGVCOG requests that persons addressing the meeting refrain from making personal, slanderous, profane or disruptive remarks. A person who continues to disrupt the orderly conduct of the meeting, after being warned by the Board President or designee to cease the disruption, may be precluded from further participation in the meeting.

TO ADDRESS THE COMMITTEE: At a regular meeting, the public may comment: (i) on any matter within the subject matter jurisdiction of the Committee that is not on the agenda during the public comment period at the beginning of the agenda; (ii) on any item(s) that is on the Consent Calendar prior to action taken on the Consent Calendar; and (iii) on any other agenda item prior to the time it is considered by the Committee. At a special meeting, the public may only comment on items that are on the agenda. Members of the public are requested to state their name prior to speaking. Comments are limited to a maximum of three minutes per person. The Chair may impose additional time limits if comments become repetitious, an individual member of the public seeks to speak on numerous items, or a large number of members of the public seek to speak on an item. Except in limited situations, the Committee may not take action on items not appearing on the agenda and/or discuss them at length.

AGENDA ITEMS: The Agenda contains the regular order of business of the Committee. Items on the Agenda have generally been reviewed and investigated by the staff in advance of the meeting so that the Committee can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion on these items unless a Committee member so requests. In this event, the item will be removed from the Consent Calendar and considered after the Consent Calendar.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the SGVCOG office at (626) 962-9292. Notification 48 hours prior to the meeting will enable the SGVCOG to make reasonable arrangement to ensure accessibility to this meeting.



TELECONFERENCE LOCATIONS: State law allows Committee Representatives to teleconference from remote locations as long as certain conditions are met, including listing the teleconference location in the agenda. The following location is hereby noticed as teleconference location, which are accessible to the public for the purposes of observing this meeting and/or addressing the Committee.

City of Pomona Chuck Bader Conference Room 505 S. Garey Ave. Pomona, CA 91767	County of Los Angeles 500 W Temple St Suite 856 Los Angeles, CA 90012	City of Claremont City Hall 207 Harvard Ave. Claremont, CA 91711
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Instructions for Public Comments: For those wishing to make public comments on agenda and non-agenda items, but within the Committee’s subject matter jurisdiction, you may submit written comments via email or provide a verbal comment.

- Written Comments (Email): If you wish to submit written public comments to be distributed to the Committee members prior to or during the meeting, please submit these materials via email to Yanin Rivera at yrivera@sgvcog.org at least 1 hour prior to the scheduled meeting time. Please indicate in the Subject Line of the email “FOR PUBLIC COMMENT” and the agenda item number to which the public comment is addressed. Written public comments may include, but are not limited to letters, reports, and presentations.
- Verbal Comments (In Person): If you would like to make a public comment at a noticed off-site Committee meeting location, please fill out a public comment card. Comment cards will be made available to you by staff at the entrance to the off-site meeting room.
- Verbal Comments (Zoom): If you would like to participate by teleconference from a private location, please email Yanin Rivera (yrivera@sgvcog.org) to request an attendee Zoom link at least 24 hours before the meeting. Through Zoom, you may provide a verbal comment by using the web interface “Raise Hand” feature when the agenda item upon which you wish to speak is to be considered. You will then be called upon to provide your verbal comments.

For questions related to accessing the available teleconference locations, please contact Yanin Rivera at yrivera@sgvcog.org or (626) 962-9292.

PRELIMINARY BUSINESS

1. Pledge of Allegiance
2. Roll Call
3. Public Comment

CONSENT CALENDAR

4. Capital Projects and Construction Committee Meeting Minutes of February 5, 2024 ([Pages 4-6](#))
Recommended Action: Adopt Capital Projects and Construction Committee meeting minutes from February 5, 2024.
5. Approval of Annual Contract Amendments FY24/25 ([Pages 7-9](#))
Recommended Action: Authorize the Executive Director to approve five 1-year and two 4-year contract amendments for the following contracts for continuing support services needed to deliver the remaining ACE construction projects from July 1, 2024 through June 30, 2025 (FY24/25):

• <i>Burke, Williams & Sorensen, LLC</i>	<i>Legal Counsel Services</i>	<i>\$395,000</i>
• <i>David Lang & Associates</i>	<i>Community Outreach</i>	<i>\$39,752</i>
• <i>HDR Engineering, Inc.</i>	<i>Property Acquisition</i>	<i>\$1,599,018</i>
• <i>Hunt, Ortmann, Palffy, Nieves, Darling and Mah, Inc</i>	<i>Legal Counsel Services</i>	<i>\$41,000</i>
• <i>LSA Associates, Inc.</i>	<i>Environmental Svcs.</i>	<i>\$160,395</i>
• <i>Paragon Partners Consulting Inc</i>	<i>ROW Property Acquisition</i>	<i>\$2,213,951</i>
• <i>Stantec Consulting Services, Inc</i>	<i>Environmental Prog. Mngt.</i>	<i>\$441,728</i>

UPDATE ITEMS

6. Director of Capital Projects Monthly Report ([Pages 10-13](#))
7. Active Construction Projects – Verbal Report
8. Chair’s Report
9. General Counsel’s Report
10. Announcements/ Member Comments

CLOSED SESSION

11. Conference with Real Property Negotiators Pursuant to Government Code Section 54956.8
Properties: Assessor Parcel Nos. 6374-015-902 and 6375-016-906 in City of Pico Rivera
Agency Negotiator: Kevin Lai and Rene Coronel
Negotiating Parties: SGVCOG and City of Pico Rivera
Under Negotiation: Price and terms of payment
12. Conference with Legal Counsel
Anticipated Litigation pursuant to Government Code section 54956.9. One potential case.

ADJOURNMENT

SGVCOG Capital Projects & Construction Committee Unapproved Meeting Minutes
February 5, 2024
11:00 AM



Capital Projects & Construction Committee Unapproved Meeting Minutes

Date: February 5, 2024

Time: 11:00 am

Location: 1333 S. Mayflower Avenue, Suite 360, Monrovia, CA 91016

PRELIMINARY BUSINESS

1. Pledge of Allegiance

Chair and SGVCOG President Tim Hepburn led the pledge of allegiance.

2. Roll Call

Members Present:

Tim Hepburn, Chair, La Verne
Ed Reece, Vice Chair, Claremont
Becky Shevlin, Monrovia
Tim Sandoval, Pomona
Margaret Clark, Rosemead
David Torres, Montebello
Hilda Solis, LA County

Members Absent:

Cory Moss, City of Industry
Ruth Low, Diamond Bar

Staff:

Marisa Creter, Executive Director
David DeBerry, General Counsel
Kevin Lai, Director of Capital Projects
John Beshay, Senior Project Manager
Carrie Inciong, Senior Project Manager
Rene Coronel, Senior Project Manager
Martin Moreno, Senior Project Manager
Yanin Rivera, Management Analyst
Esmeralda Yzguerra, Management Analyst
Stephanie Wong, Senior Management Analyst
Joan Powe, Principal Management Analyst
Vanessa Guerra, Management Analyst
Johanna Read, Management Aide
Jois Talla, Intern

Guests:

Jill Sourial, LA County Parks and Recreation
Sean Woods, LA County Parks and Recreation
Waqas Rehman, LA County District 1
Nathasha DeBenon, Ghirardelle Associates

3. Public Comment

Jill Sourial from Los Angeles County Parks and Recreation provided a public comment.

CLOSED SESSION

- 4. Conference with Legal Counsel—Existing Litigation pursuant to Govt. Code section 54956.9(d)(1)
San Gabriel Valley Council of Governments vs. Puro Descansando Partners Los Angeles Superior Court Case No.: 23STCV00140
- 5. Conference with Legal Counsel—Anticipated Litigation pursuant to Govt. Code section 54956.9(d)(2)
One potential case.
Government Claim filed by Berg & Associates
- 6. General Counsel Report from Closed Session (Open Session)
D. DeBerry indicated there was nothing to report from agenda item 4. There was an action to be taken regarding item 5 included in the consent calendar.

CONSENT CALENDAR

- 7. Capital Projects and Construction Committee Meeting Minutes of January 8, 2024
Action: Adopt Capital Projects and Construction Committee meeting minutes from January 8, 2024.
- 8. Approval of Award of Contracts for the East San Gabriel Valley Sustainable Multimodal Improvements Project
Action: Authorize the Executive Director to negotiate and execute task orders with the following firms for environmental, design, and construction support services for the Partner Cities’ SMIP Phase 1 projects for the East San Gabriel Valley Sustainable Multimodal Improvements Project (SMIP): KOA Corporation, Alta Planning and H.R. Green
- 9. Claim for damages filed by Berg & Associates
Action: Deny claim and find it was untimely filed.

There was a motion to approve the Consent Calendar.

(M/S: B. Shevlin/E. Reece) [Motion Passed]

AYES:	T. Hepburn, E. Reece, B. Shevlin, M. Clark, D. Torres, T. Sandoval, H. Solis
NOES:	
ABSTAIN:	
ABSENT:	C. Moss, R. Low

ACTION ITEMS

- 10. Approval to Task Order No. 1 Revision 5 Agreement 21-12 with AECOM for Construction Management Services for the Fullerton Road Grade Separation Project
There was a motion to authorize the Executive Director to execute Task Order No. 1 Revision 5 to Agreement 21-12 in an amount not-to-exceed (NTE) \$4,585,208 to AECOM to continue providing construction management services for the Fullerton Road Grade Separation Project (“Fullerton Project”).

(M/S: B. Shevlin/T. Sandoval) [Motion Passed]

AYES:	T. Hepburn, E. Reece, B. Shevlin, M. Clark, D. Torres, T. Sandoval, H. Solis
NOES:	

SGVCOG Capital Projects & Construction Committee Unapproved Meeting Minutes

February 5, 2024

11:00 AM

ABSTAIN:	
ABSENT:	C. Moss, R. Low

UPDATE ITEMS

- 11. Director of Capital Projects Monthly Report
K. Lai provided an update.
- 12. Active Construction Projects – Verbal Report
Project Managers provided updates.
- 13. Chair’s Report
Chair T. Hepburn provided an update.
- 14. General Counsel’s Report
D. DeBerry provided an update.
- 15. Announcements/ Member Comments

ADJOURN

The meeting was adjourned at 12:27 pm

REPORT

DATE: April 1, 2024

TO: Capital Projects and Construction Committee

FROM: Marisa Creter, Executive Director

RE: **ANNUAL CONTRACT AMENDMENTS FOR FY24/25**

RECOMMENDED ACTION

Authorize the Executive Director to approve five 1-year and two 4-year contract amendments for the following contracts for continuing support services needed to deliver the remaining ACE construction projects from July 1, 2024 through June 30, 2025 (FY24/25):

- Burke, Williams & Sorensen, LLC (legal counsel for right-of-way issues): \$395,000
- David Lang & Associates (community outreach): \$39,752
- HDR Engineering, Inc. (property acquisition and relocation services): \$1,599,018
- Hunt, Ortman, Palffy, Nieves, Darling, and Mah, Inc. (construction-related legal services): \$41,000
- LSA Associates, Inc. (environmental services): \$160,395
- Paragon Partners Consulting, Inc. (right-of-way acquisition services): \$2,213,951
- Stantec Consulting Services, Inc. (environmental program management): \$441,728

BACKGROUND

In 2017, the San Gabriel Valley Council of Governments (SGVCOG) was restructured, which established the Capital Projects and Construction Committee (CPCC) as a successor to the Alameda Corridor-East (ACE) Construction Authority. The SGVCOG is now fully responsible for implementing and overseeing the remaining ACE construction projects through completion, many of which are reliant on contracts which were procured well before the CPCC was established. The services associated with these contracts are critical to ensuring that the projects avoid delays and maintain continuity. As a result, staff recommends the CPCC authorize the Executive Director to execute contract amendments for several contracts to support the delivery of the remaining ACE construction projects through June 30, 2025. The referenced contracts are summarized below:

- **Burke, Williams & Sorensen**
Because there are several pending legal cases for property acquisition in which BWS has been involved, those services will be retained until all pending acquisitions have been completed. These include acquisitions on the Montebello, Durfee, Fullerton, and Puente projects. The proposed FY24/25 budget is \$395,000.
- **David Lang & Associates**
David Lang & Associates is part of SGVCOG's community outreach team, specializing in providing assistance with the Asian community outreach across all SGVCOG/ACE projects. Assignments will include the Fullerton Road project. The proposed FY24/25 budget is \$39,752.

- **HDR Engineering, Inc.**
 This firm provides property acquisition and relocation services for the SGVCOG/ACE projects. HDR’s project assignments will include the Pomona, Montebello and Turnbull Canyon projects. HDR’s scope of work includes right-of-way impact evaluation, property acquisition, relocation assistance, third party services for appraisals and property management. The proposed FY24/25 through FY27/28 budget is \$1,599,018.
- **Hunt, Ortmann, Palffy, Nieves, Darling, and Mah, Inc.**
 This firm provides legal assistance relating to construction contract activities such as bid protests, construction claims or disputes, and non-payment notices. The primary projects that may require these sorts of services are Fullerton, Montebello, Turnbull Canyon and SR 57/60. The proposed FY24/25 budget is \$41,000.
- **LSA Associates, Inc.**
 This firm provides environmental services for the SGVCOG/ACE projects including general program management, conducting the required environmental mitigation monitoring program for the Fairway and Fullerton projects, and environmental permitting for the Montebello and Turnbull Canyon projects in accordance with Federal and State regulations. The proposed FY24/25 budget is \$160,395.
- **Paragon Partners Consulting, Inc.**
 This firm provides right-of-way acquisition services for the SGVCOG/ACE projects. Paragon’s project assignments include Fairway and Fullerton. In addition, Paragon continues to assist with property matters on the Nogales, Puente and Reservoir projects. Paragon’s scope of work includes third party services for appraisals, environmental investigation, closing costs for property acquisitions, relocation assistance, property management and project outgrants. It should be noted that Paragon will also handle cases that were previously managed by Epic Land Solutions. The proposed FY24/25 through FY27/28 budget is \$2,213,951.
- **Stantec Consulting, Inc.**
 This firm provides environmental program management for the SGVCOG/ACE projects including stormwater pollution prevention plan implementation and oversight, site assessments and investigations, environmental liability costs, environmental compliance and demolition-related activities. Stantec’s project assignments include Fairway, Fullerton, Turnbull Canyon, Montebello, Maple and other at-grade projects. The proposed FY24/25 budget is \$441,728.

FISCAL IMPACT

Funds for these amendments were included in the SGVCOG budget and are funded with various Federal, State, and local grant funds.

NEXT STEPS

Staff is in the process of issuing new procurements and will continue closing out project-specific tasks for the services associated with the ACE construction contracts. It is anticipated that these procurements and task closeouts will be complete during FY 24/25.

Prepared by: Joan Powe
Joan Powe
Principal Management Analyst

Reviewed by: Kevin Lai
Kevin Lai
Director, Capital Projects

Approved by: Marisa Creter
Marisa Creter
Executive Director

ATTACHMENTS

[Attachment A: Burke, Williams & Sorensen, LLC](#)

[Attachment B: David Lang & Associates](#)

[Attachment C: HDR Engineering, Inc.](#)

[Attachment D: Hunt, Ortmann, Palffy, Nieves, Darling and Mah, Inc.](#)

[Attachment E: LSA Associates, Inc.](#)

[Attachment F: Paragon Partners Consulting, Ltd.](#)

[Attachment G: Stantec Consulting, Inc.](#)

REPORT

DATE: April 1, 2024

TO: Capital Projects and Construction Committee Members & Alternates

FROM: Marisa Creter, Executive Director

RE: **DIRECTOR OF CAPITAL PROJECTS' MONTHLY REPORT**

RECOMMENDED ACTION

Receive and file.

BACKGROUND

Each month committee members receives an update on key programs. Committee members may contact staff for clarifications on any of the reported items prior to the scheduled meeting. The following are items of note since the last meeting:

I. PROJECTS

Diamond Bar Golf Course Renovation Project

Construction at the Diamond Bar Golf course has been completed as of December 2023. Staff has been coordination with Los Angeles County Parks and Recreation staff on handing over maintenance and responsibility of the Golf Course to Los Angeles County in January 2024. Los Angeles County Parks and Recreation plans on opening the Golf Course to the Public in April of 2024.

Montebello Corridor Project

The contractor began Phase 1 construction work activities last month, which includes reconfiguring the intersection of Greenwood Avenue and Montebello Way. SGVCOG is working closely with Southern California Edison to begin construction of the undergrounding work and execute a facilities relocation agreement. The designs for the at-grade crossing safety improvements have been approved by UPRR and the associated GO-88 forms are being circulated for approval. SGVCOG is resolving various outstanding right-of-way issues, trying to expedite the pending relocation of an existing business to a replacement property, and working with utility companies to prepare for line relocations in the next phase of work north of Olympic Boulevard.

Fullerton Road Grade Separation Project

Construction on the Fullerton Road Grade Separation Project continues. UPRR construction crews have been on site since January 23, 2024 to install new mainline tracks. UPRR has made substantial progress on track construction and is scheduled to complete work on April 7, 2024. Following a 30-day track seasoning period, Skanska will resume work. Next steps will include removal of temporary shoo-fly track, installation of northern T-wall, and construction of the

northern portion of the UPRR bridge over Fullerton Road. Project completion and reopening of Fullerton Road is scheduled for July 2025.

La Verne Gold Line Pedestrian Bridge Project

The Preliminary Environmental Study (PES) forms have been completed and approved by Caltrans. SGVCOG is now working in completing additional PES studies. The City of La Verne is continuing to coordinate with the Fairplex Goldline project. Additionally, our design consultants KPFF have submitted the draft Go-88B application to the California Utilities Public Commission (CPUC).

Turnbull Canyon Grade Separation Project

The contractor OHLA is continuing their work listed on the Limited Notice to Proceed (LNTP) which was issued January 8, 2024. Items listed on the LNTP include obtaining permits for Right of Way, approval of work plans, potholing existing utilities and conducting pre-construction surveys. Utility companies are working on finalizing their design plans and planning their relocation. Right of Way (ROW) acquisitions will proceed and be finalized within the next few months. SGVCOG is also working on obtaining all the necessary permits from Los Angeles County.

State Route 57/60 Interchange Improvements Project

Construction for the SR 57/60 Interchange Improvements continues. Contractor is currently working on widening the existing Golden Springs Drive Undercrossing Bridge, construction of retaining walls and utility relocations along Golden Springs Drive.

II. COMMUNITY OUTREACH UPDATE

The following project outreach activities were conducted:

- **Montebello:**
 - Greenwood Avenue and Vail Avenue lane closures notice emailed to residents, businesses, schools, religious organizations, community-based organizations, emergency responders, the City of Montebello and the County of Los Angeles
 - Targeted Parking Restriction Notice sent to Greenwood Avenue neighboring mobile home park.
 - Montebello Unified School District PIO and Principals' briefing
 - 15 Project update with property owners and or tenants
 - 3 Temporary Construction Easement notifications in progress
 - Community Open House April 18, 2024, 6:00 pm to 7:00 pm
 - Inquiries regarding project updates are ongoing
- **Fullerton:**
 - 7 Certificate of Completion documents in progress
 - Business Support ongoing
 - Access coordination ongoing
 - Inquiries regarding project updates and completion dates are ongoing
- **Fairway:**
 - 3 parcel restoration work/coordination is ongoing

- **57/60 Project:**
 - Held a Community Meeting on 3/18—Over 30 residents and the Mayor and City Manager of Diamond Bar attended.
 - Approx. 75-100 businesses are notified on a weekly basis of upcoming closures for the 57/60 project
 - Daily detour emails to interested stakeholders (Ayres Suites, Holiday Inn)
 - Weekly posts on Twitter seen on average by over 2,000 people
 - Weekly Thread posts on Instagram
 - Weekly posts on NextDoor sent to targeted affected communities
 - Produce weekly News Release for CalTrans to distribute
 - Weekly updates to Sheriff, LA County Fire, Walnut Valley Unified School District, Pomona Unified School District, Foothill Transit, City of Diamond Bar, and City of Pomona on upcoming closures
 - Weekly closure updates to Trucking Associations in southern California.
 - 7 calls concerning the Golf Course Opening
 - Met with residents in Diamond Bar who were concerned with the construction and their properties
 - Canvassed Diamond Bar Blvd area for Diamond Bar Town Hall Meeting
 - Preparation for the Diamond Bar Town Hall Meeting

III. CONTRACTING

The SGVCOG has delegated the Executive Director the authority to approve new contracts or change orders for previously approved contracts within certain limits. The following has been approved since the last Committee meeting:

Agency/Firm	Purpose	Date Signed	Amendment Amount	Total NTE Amount
Montebello Land and Water Company	Reimbursement is being issued to MLWC for the design of the relocation of their water line per an original agreement from 2020. Additional design support expenses have incurred since then, prompting the need to add money to the agreement.	01-11-24	\$50,000	\$277,802
Ken Spiker & Associates	Amendment extending the contract through June 2025 for risk management and insurance services. This amendment removed the monthly retainer fee.	02-05-24	\$150 per hour; no retainer fee	N/A

Prepared by: Kevin Lai
Kevin Lai, PE
Director of Capital Projects

Approved by: Marisa Creter
Marisa Creter
Executive Director